

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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March 23, 2004

FROM: ROBERT L. McKERNAN, Director
County Museums

SUBJECT: PARTNERSHIP WITH CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO FOR
THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES (IMLS) GRANT

RECOMMENDATION: Authorize the County Museum to assist California State University, San Bernardino with the completion of an application to the Institute of Museum and Library Services for Museum Library National Leadership grant funds totaling \$500,000 over the next three years for the purpose of assimilating and displaying information relative to the cultural, natural, and historical features of select portions of the County.

BACKGROUND INFORMATION: The County Museum entered into a Board-approved Memorandum of Agreement with California State University, San Bernardino (CSUSB) (Agreement #03-507) on June 17, 2003 that established professional collaboration between the County Museum and CSUSB on endeavors benefiting both institutions.

CSUSB is in the process of completing a grant application to the IMLS. The deadline for submitting this grant is April 1, 2004. The purpose of the requested IMLS grant funds is to research and demonstrate a methodology to produce searchable metadata files that assimilate and display information from disparate sources in a geospatial format. The metadata structure would be composed of cultural, natural history, historical, and water resources data layers for a specific local sub-drainage to the Santa Ana River Watershed. The proposal would allow for digitization of subsets of the County Museum, CSUSB, and Water Resource Institute records followed by the development, testing, and geospatial display of searchable metadata files that cover the cultural, natural, water, and historical features of select areas of the County. Once constructed, the metadata file would reside on the WRI clearing house node, where it would be subject to search and discovery nation wide by targeted audiences.

Approval of this item would authorize County Museum to assist CSUSB with the completion of the IMLS grant application. If this application is successful, CSUSB would be awarded the grant funds. CSUSB may elect to use a portion of the grant to contract with County Museum to assist with the development of this project. If this occurs, a contract would be presented to the Board for its consideration and approval.

REVIEW AND APPROVAL BY OTHERS: This action has been review and approved as to legal form by County Counsel ((Dawn Stafford, 397-5471, Deputy County Counsel), on March 16, 2004. and by the County Administrative Office (Tom Forster, Administrative Analyst, 387-4635) on March 14, 2004.

FINANCIAL IMPACT: Approval of this item has no financial impact on the County other than minimal staff costs for assisting CSUSB with completion of the grant application. If the application is successful, funding for this project would be made available by IMLS to CSUSB.

SUPERVISORIAL DISTRICT(S): All.

PRESENTER: Robert L. McKernan, 798-5719.

Record of Action of the Board of Supervisors

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